

Summary of correspondence that falls within scope.

From: [REDACTED]
Sent on: Wednesday, February 12, 2025 10:20:33 AM
To: Alison Parkin <Alison.Parkin@derby.gov.uk>
CC: [REDACTED]
Subject: FW: MTFP question

Hi Alison,

Sam has asked me to let you know how the costs are made up for provision of free sessions at Raynesway HWRC.

The proportions will change during the year, but roughly, the costs are 15% staffing, 85% waste processing costs.

Hope this covers what you need.

Thanks,

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: Tuesday, February 11, 2025 3:38:49 PM
To: [REDACTED]
Subject: Re: MTFP question

[REDACTED] Do you know the split? Alison Parkin has asked me

Thanks

[REDACTED]

Sent from [REDACTED]

From: [REDACTED]
Sent: Tuesday, February 11, 2025 3:18:32 PM
To: [REDACTED]
Subject: Re: MTFP question

Hi [REDACTED]

Mostly waste processing costs, but also some staff savings.

Thanks,

Sent from [REDACTED]

From: [REDACTED]
Sent: Tuesday, February 11, 2025 11:37:06 AM
To: [REDACTED]
Subject: MTFP question

[REDACTED]

Is the MTFP saving for re-introducing the booking tool on Sundays purely made up of disposal costs? Or is there any staffing costs associated with the saving?

Many thanks

[REDACTED]

[REDACTED] Acting Head of Refuse Collection and Street Cleansing | 15 Stores Road, Derby, DE21 4BD | [REDACTED] | derby.gov.uk

Council Cabinet 8th Jan 2025 ([Meetings and events](#))

Report presented: [Standard report template Derby City Council](#)

Minutes: [Document.ashx](#) Minute 113/24

[REDACTED]

Sent: 07 January 2025 11:12
To: Simon Aitken <Simon.Aitken@derby.gov.uk>; [REDACTED]
Subject: Executive Scrutiny Board - 6 January 2025

This included meeting minutes:

Time Commenced – 18:01
Time Finished – 19:18

Executive Scrutiny Board

6 January 2025

Present: Councillor Poulter (Chair)
Councillors Amin, Bolton, Bonser, Care, Eyre, Lindsey, Mulhall, Rawson, C Wright

In attendance: Simon Aitken – Director of Communities

[REDACTED]
[Alison Parkin – Director of Finance](#)

Minutes attached to email state:

Appendix 1

Executive Scrutiny Board

Recommendations from the meeting held 6 January 2025

Council Cabinet Agenda – 8 January 2025

Item 8 Review of Raynesway HWRC and bulky waste initiatives

The Board received a report of the Director of Communities on Review of Raynesway HWRC and bulky waste initiatives.

The Executive Scrutiny Board resolved:

to agree that when Council Cabinet consider a way forward for the household waste, they balance the additional £218,000 cost for unbooked Sundays and the cost of dealing with fly-tipping, against potentially introducing free targeted bulky waste collection vouchers city wide, to directly address fly-tipping and add to the education about the unacceptability of fly-tipping.

From: [Redacted]

Sent on: Tuesday, January 7, 2025 10:48:57 AM

To: Paul Simpson <Paul.Simpson@derby.gov.uk>; Andy Smith (DCC) <Andy.Smith@derby.gov.uk>; Samantha Dennis <Sam.Dennis@derby.gov.uk>; Emily Feenan (Legal) <Emily.Feenan@derby.gov.uk>; Heather Greenan <Heather.Greenan@derby.gov.uk>; Alison Parkin <Alison.Parkin@derby.gov.uk>; Simon Aitken <Simon.Aitken@derby.gov.uk>; [Redacted]

CC: [Redacted] Councillor Support <Councillor.Support@derby.gov.uk>; [Redacted]; Alex Hough <Alex.Hough@derby.gov.uk>; [Redacted] e [Redacted]

Subject: Executive Scrutiny Board - Monday 6 January 2025

Minutes attached to email state:

Appendix 1

Executive Scrutiny Board

Recommendations from the meeting held 6 January 2025

Council Cabinet Agenda – 8 January 2025

Item 8 Review of Raynesway HWRC and bulky waste initiatives

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The Executive Scrutiny Board resolved:

to agree that when Council Cabinet consider a way forward for the household waste, they balance the additional £218,000 cost for unbooked Sundays and the cost of dealing with fly-tipping, against potentially introducing free targeted bulky waste collection vouchers city wide, to directly address fly-tipping and add to the education about the unacceptability of fly-tipping.

Executive Scrutiny Board 6th Jan 2025 ([Meetings and events](#))

See minutes ([Document.ashx](#)) Minute 55/24

Subject: Re: Communities scrutiny report - Bulky waste

To: Nadine Peatfield (Cllr) <Nadine.Peatfield@derby.gov.uk>

On 12 Dec 2024, at 16:18, Simon Aitken <Simon.Aitken@derby.gov.uk> wrote:

This email of 12th Dec, 16:18 included an attachment of a draft report. The following detail falls within scope:

- Costs at the HWRC vary monthly based on changing tonnage profiles and commodity markets. Data available for April to September 2024 (the busiest months), shows the total costs of the free Sunday sessions are an additional £18k per month. These costs are expected to reduce over winter as visitor numbers reduce (except for the festive period), giving an estimated full year cost of around £200k for the free sessions. This is greater than was forecast (£141k).
- Increases in the tonnage of non-household materials such as paint, plasterboard, rubble and carpets have been seen in greater quantities, as well as household items such as mattresses. These are materials often associated with tradespeople, or delivered by landlords or by man with van services, so represent some avoidable cost to the Council (taxpayer).
- Booking could be reintroduced on a Sunday saving an estimated £200k per year.
- Free Sunday sessions pose a risk to the waste disposal budget because uncontrolled waste inputs lead to uncontrolled waste disposal costs. Current data suggests the free Sunday sessions will cost around £200k to deliver in 2024/25.

From: [REDACTED]

Sent on: Wednesday, January 8, 2025 12:07:30 PM

To: Simon Aitken <Simon.Aitken@derby.gov.uk>

Subject: Review of Raynesway HWRC and bulky waste initiatives - report summary

- Drawbacks include the free sessions costing more than expected (estimates based on current and forecast data suggest a full year cost of around £200k, greater than was initial forecasts £141k when take up was unknown),

- Free Sunday sessions at the HWRC has been included in the MTFP consultation to gauge public feedback on the trial. The feedback will be considered by Cabinet along with this review to form a final proposal for the 2025 budget.

From: [REDACTED]
Sent on: Friday, December 6, 2024 1:30:18 PM
To: Ian Drury <Ian.Drury@derby.gov.uk>; Simon Aitken <Simon.Aitken@derby.gov.uk>
Subject: [REDACTED] shared "Manifesto pledge review v2" with you

Included a link to a draft report which contained the following in scope information:

- Costs at the HWRC vary monthly based on changing tonnage profiles and commodity markets. Data available for April to September 2024 (the busiest months), shows the total costs of the free Sunday sessions are an additional £18k per month. These costs are expected to reduce over winter as visitor numbers reduce (except for the festive period), giving an estimated full year cost of around £200k for the free sessions. This is greater than was forecast (£141k).
- Increases in the tonnage of non-household materials such as paint, plasterboard, rubble and carpets have been seen in greater quantities, as well as household items such as mattresses. These are materials often associated with tradespeople, or delivered by landlords or by man with van services, so represent some avoidable cost to the Council (taxpayer).
- Free Sunday sessions pose a risk to the waste disposal budget because uncontrolled waste inputs lead to uncontrolled waste disposal costs. Current data suggests the free Sunday sessions will cost around £200k to deliver in 2024/25.

From: Nadine Peatfield (Cllr) <Nadine.Peatfield@derby.gov.uk>
Sent: 28 November 2024 09:17
To: Ndukwe Onuoha (Cllr) <Ndukwe.Onuoha@derby.gov.uk>; [REDACTED]; [REDACTED]; Hardyal Dhindsa (Cllr) <Hardyal.Dhindsa@derby.gov.uk>; Sarah Chambers (Cllr) <Sarah.Chambers2@derby.gov.uk>; Kathy Kozlowski (Cllr) <Kathy.Kozlowski@derby.gov.uk>; Alison Martin (Cllr) <Alison.Martin@derby.gov.uk>; Shiraz Khan (Cllr) <Shiraz.Khan@derby.gov.uk>; Paul Hezelgrave (Cllr) <Paul.Hezelgrave@derby.gov.uk>; Carmel Swan (Cllr) <Carmel.Swan@derby.gov.uk>
Cc: [REDACTED]
Subject: HWRC & Bulky Waste paper

In scope content includes:

We can then assess the review (which we promised we would bring) and the decision can be reflected in our budget decisions.

The options will be:

1. Sundays work (which they seem to) and we keep them thanks to the proof provided
2. Sundays don't work and we revert back to bookings thanks to the proof provided
3. Sundays work but we take a budget saving decision to revert back to bookings over compulsory redundancies

Councillor Nadine Peatfield Leader- Derby City Council, Portfolio Holder for City Centre, Regeneration, Culture & Tourism, Ward Councillor for Sinfin & Osmaston, Deputy Mayor of the East Midlands | Office: 01332 643111 | Mobile: 07785 409611 | The Council House, Corporation Street, Derby DE1 2FS | www.derby.gov.uk

This email contained the same attachment and detail below (sent on 27 November 2024 20:11).

Sent: 27 November 2024 20:11

To: Simon Aitken <Simon.Aitken@derby.gov.uk>; Nadine Peatfield (Cllr) <Nadine.Peatfield@derby.gov.uk>

Subject: RE: Please can you send the report to me?

This email contained an attachment of a draft report, the following detail falls within scope:

- To release some of the savings made by reintroducing the HWRC booking system to be invested in a more user-friendly booking system. As well as focussed initiatives to help the most vulnerable in the community dispose of their waste responsibly.
- The free HWRC sessions are costing more than when access was fully controlled, and there is no evidence that the initiative is helping our customers to dispose of their waste more responsibly. In fact, it is suspected the free sessions are disproportionately assisting those using the site illegally (traders, landlords, businesses, man with van etc), for which the Council (local taxpayer) is picking up these avoidable costs.
- This initial data indicates significant increases to the amount of chemicals and paint deposited on site (partly thought to be linked to free Sunday sessions, but not solely as these trends are apparent elsewhere). These are very expensive materials to dispose of properly.
- Costs at the HWRC vary monthly based on changing tonnage profiles and also the corresponding material pricing/commodity markets. Based on tonnage and cost data available for April to September, the additional total costs (including staffing) of the free Sunday sessions are estimated to cost £17,900 per month, or £214,800 per year. £141k was provided to fund the initiative, so there is a clear shortfall, however, it is important to note that these estimates are based on the busiest months of the year when visitor numbers and tonnages are higher. The monthly additional costs would be expected to reduce over winter, except for Christmas and New Year.
- Against a backdrop of severe financial constraints, it is recommended that the booking system is reintroduced on a Sunday. Customer satisfaction with the booking system is high, and controlling access enables the council to provide a level of service which meets demand at a greatly reduced cost, thereby offering value for money. There is no evidence that free sessions on Sunday are assisting those in need, to dispose of their waste properly, nor is there any evidence that the free sessions have helped reduce fly tipping. The free sessions more likely suit those who should not be using a Household Waste Recycling Centre.
- Free sessions could continue each Sunday at an estimated annual cost of £200k.
- Free Sunday sessions pose a risk to the waste disposal budget because uncontrolled waste inputs lead to higher waste disposal costs. Current data suggests, free Sunday sessions will cost around £200k to deliver, greater than the £141k put aside to deliver this initiative. Reintroducing the booking system on a Sunday will avoid this additional cost.

From: [REDACTED]
Sent: 08 November 2024 14:55
To: Ian Drury <Ian.Drury@derby.gov.uk>; Sam Kelly <Sam.Kelly@derby.gov.uk>; Simon Aitken <Simon.Aitken@derby.gov.uk>
Subject: Manifesto pledge review (HWRC & bulkys) Nov 24.docx

This email contained an attachment of a draft report, the following detail falls within scope:

- The free HWRC sessions are costing more than when access was fully controlled, and there is no evidence that the initiative is helping our customers to dispose of their waste more responsibly. In fact, it is suspected the free sessions are disproportionately assisting those using the site illegally (traders, landlords, businesses, man with van etc), for which the Council (local taxpayer) is picking up these avoidable costs.
- This initial data indicates significant increases to the amount of chemicals and paint deposited on site (partly thought to be linked to free Sunday sessions, but not solely as these trends are apparent elsewhere). These are very expensive materials to dispose of properly.
- Costs at the HWRC vary monthly based on changing tonnage profiles and also the corresponding material pricing/commodity markets. Based on tonnage and cost data available for April to September, the additional total costs (including staffing) of the free Sunday sessions are estimated to cost £17,900 per month, or £214,800 per year. £141k was provided to fund the initiative, so there is a clear shortfall, however, it is important to note that these estimates are based on the busiest months of the year when visitor numbers and tonnages are higher. The monthly additional costs would be expected to reduce over winter, except for Christmas and New Year.
- Free Sunday sessions pose a risk to the waste disposal budget because uncontrolled waste inputs lead to uncontrolled higher waste disposal costs. Current data suggests, free Sunday sessions will cost around £200k to deliver, greater than the £141k put aside to deliver this initiative. Reintroducing the booking system on a Sunday will avoid this additional cost.

To: Nadine Peatfield (Cllr) <Nadine.Peatfield@derby.gov.uk>
Subject: Re: CabCLT 18 September

On 17 Sep 2024, at 19:35, Alison Parkin <Alison.Parkin@derby.gov.uk> wrote:

Slides for tomorrow attached

A

Alison Parkin (Pronouns: She/Her) Director of Finance & Section 151 Officer | Derby City Council,
The Council House, Corporation Street, Derby DE1 2FS | Telephone **01332 64 2674**

[REDACTED] n. [REDACTED]
[REDACTED]

This email sent 17 Sep 2024, at 19:35 contained an attachment of a PowerPoint presentation, of which the line from the slide below, falls within scope:

Savings Areas to Explore

CYP	Community Support/Early Help Team - DCC budget element	0.254
CYP	Home to school transport	0.2
	Home to School Transport – charging for post 16	TBD
C&P	Delete Neighbourhood Board Funding	0.255
C&P	Charging for Garden Waste	0.150
C&P	Reintroduce HWRC booking requirement for Sundays additional savings to reduce opening hours further	0.140
C&P	Charge admin fee for recycling containers	0.045
C&P	Review library resource to support resource pressures in City Development & Growth. Including moving to CML contract management.	0.200
C&P	Cancel Christmas 2025 Offer	0.075
C&P	Cancellation of Darley Park Concert 2026	0.080

From: [REDACTED]
Sent: Thursday, September 12, 2024 9:47 AM
To: Charles Edwards
Cc: Ian Drury
Subject: HWRC update

This email provided a link to a briefing note which contained the following in scope information:

- This initial data indicates significant increases to the amount of chemicals, paint and gas bottles deposited on site (partly thought to be linked to free Sunday sessions, but not solely as these trends are apparent at other sites) - these are all very expensive materials to dispose of properly.
- Costs at the HWRC vary monthly based on changing tonnage profiles and also the corresponding material pricing/commodity markets. Based on the relatively short period of tonnage and cost data available (April to July), the additional total costs (including staffing) of the free Sunday sessions are estimated to cost around £17k per month, which would equate to just over £200k per year. £141k was provided to fund the initiative, so there is a clear shortfall, however, it is important to note that these estimates are based on the busiest months of the year when visitor numbers and tonnages are higher. The monthly additional costs would be expected to reduce over winter, with the exception of Christmas. We suggest a further review be carried out when we have the full 12 months of data to better understand the annual cost covering all four seasons.
- As expected, the free sessions are costing more than when access was fully controlled.