

Derby City Council – Response
ID Reference FOI912281401
Date 17/11/2023

1.The number of times between 1st April 2022 and 31st March 2023, or the nearest available twelve-month period , that private bailiffs/enforcement agents have been instructed to enforce debts to the local authority relating to each of the following;	
a.Council Tax	8595
b.Parking	6303 cases were issued to our appointed Enforcement Agents between 01/04/22 and 31/03/23
c.Housing Benefit overpayments	0
d.Business Rates	433
e.Commercial Rents	Nil - the Council does not use private debt enforcement for these services.
f.Any other debt types, including any other overpayments.	Nil - the Council does not use private debt enforcement for these services.
By “private bailiffs/enforcement agents” we mean those who are self-employed or who work for private companies, including as high court enforcement officers. Please include cases where local authority employees have visited a property to enforce a warrant of control.	
2.Before seeking a liability order for a resident for Council Tax arrears, do you take any of the following steps? Please indicate the steps you take.	
a.Assessment of their income and expenditure	No
b.Assessment of whether the resident (or anyone else) in their household is vulnerable,	No

c.Referral to your Council Tax Reduction / Support scheme	A message is on the bills and a leaflet accompanies reminder notices promoting council tax support
d.Referral to income maximisation	No
e.Referral to a free debt advice organisation	No
3.Do you signpost residents to one or more free debt advice agencies as part of your Council Tax collections process? (Yes/No) It so, which charities?	Yes Citizens Advice Money Advice Service Step Change Derby Advice (for Council tenants) National Debt line Moneyhelper.
4.Have you adopted the Standard Financial Statement as a tool for objectively assessing income and expenditure as part of your Council Tax collections process? (Yes/No)	No
5.Do you have a formal policy in place for dealing with residents in vulnerable circumstances as part of your collections process for Council Tax arrears? (Yes/No) If so, please may you provide a copy of the policy if it is for public consumption.	No
6.Do you currently have a policy of exempting recipients of Council Tax Support / Reduction from the use of bailiff action? (Yes/No)	No
7. Have you adopted the Citizens Advice/Local Government Association Council Tax Protocol? (Yes/No)	No

Please note, the following applies, if the response includes council officers (or other officers) names.

If you are a company that intends to use the names and contact details of council officers (or other officers) provided for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference. You must also ensure you

comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

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